

A Completed Audits

The following notes relate to audits completed during the period where service management has been given the opportunity to agree the content of the report and its recommendations.

1 Performance Indicators

Weaknesses in the double checking procedures for some of the sample of PIs tested led to errors in the final calculations. These were corrected during the audit. Arrangements have been made for further training in checking procedures to be carried out. A Data Quality Policy was recently approved by CMB. When promoted across the Council this will help assure the quality of data in all areas, not just in the production of PIs.

B Emerging Issues

Ongoing work.

1 Payroll

Testing has continued since the last report to the June Committee. Internal Audit has been made aware that members of staff who receive car mileage allowances have been overpaid because the highest mileage rate had been erroneously re-introduced by the previous Payroll Manager (payments should have been restricted to the lower bandings). This has been corrected by the new manager and the overpayments are to be recovered.

2 Partnerships

A review of partnerships has identified the need for a co-ordinated approach to partnership working so that best practice is uniformly applied and the performance and outcome of partnering arrangements is monitored to ensure they are effective in achieving community/corporate objectives. A partnership toolkit setting out best practice is being prepared.